

# Sol Plaatje Local Municipality (NC091)



**QUARTERLY PERFORMANCE ASSESSMENT REPORT 2024/25, QUARTER 1**

**MFMA SEC 52(D) REPORT**

**18 OCTOBER 2024**

## **TABLE OF CONTENTS**

<b>1. Purpose.....</b>	<b>3</b>
<b>2. Legislative Requirements .....</b>	<b>3</b>
<b>3. Performance Assessment Process .....</b>	<b>3</b>
<b>4. Performance Management System .....</b>	<b>5</b>
<b>5. Actual Performance for the First Quarter (01 July to 30 September 2023).....</b>	<b>5</b>
<b>6. Performance per National KPA (SO) (01 July to 30 September 2023).....</b>	<b>6</b>
<b>7. Actual Strategic Performance and Corrective Measures.....</b>	<b>7</b>
<b>8. Municipal Manager’s Quality Certification.....</b>	<b>22</b>

## **1. Purpose**

The purpose of this report is to inform Council about the progress in implementing the Key Performance Indicators (KPI's) aligned with the development priorities and objectives outlined in the Municipality's Integrated Development Plan (IDP) and the Top Layer (TL) Service Delivery and Budget Implementation Plan (SDBIP) for the first quarter (1 July to 30 September 2024) of the 2024/25 financial year.

## **2. Legislative Requirements**

- 2.1 The SDBIP is mandated by Section 1 of the Local Government: Municipal Finance Management Act (MFMA), (Act 56 of 2003) and its format is prescribed by MFMA Circular 13.
- 2.2 Section 41(1)(e) of the Local Government: Municipal Systems Act (MSA), Act 32 of 2000, requires that a process must be established for regular reporting to Council.
- 2.3 This report is a requirement per Section 52 of the MFMA, which provides for:
  - 2.3.1 The Executive Mayor, to submit to council within 30 days of the end of each quarter, a report on the implementation of the budget and financial state of affairs of the municipality.
  - 2.3.2 The Accounting Officer, while conducting the above, must consider:
    - (a) Section 71 Reports; and the
    - (b) Performance in line with the SDBIP.

## **3. Performance Assessment Process**

- 3.1 The SDBIP consists of a TL as well as a Departmental Plan for each department.
- 3.2 The TL SDBIP guide reporting on organisation performance to Council and the Community.
- 3.3 The TL SDBIP measures the achievement of performance indicators related to the provision of basic services as prescribed by Section 10 of the Local Government Municipal Planning and Performance Regulations of 2001, National Key Performance Areas and the Municipality's Strategic Objectives as detailed in the IDP of the Municipality. The TL SDBIP 2024/25 was approved by the Executive Mayor on 26 June 2024.
- 3.4 The Departmental SDBIP measures departmental performance based on operational service delivery requirements aligned with the TL SDBIP.

3.5 This report assesses performance on the following five (5) Strategic Objectives (SO's):

- Economic Growth through promoting Sol Plaatje Municipality as an Economic Hub (SO 1);
- Basic Service Delivery and Infrastructure Development (O 2);
- Good, Clean and Transparent Governance and Public Participation (SO3);
- Establishment of Healthy Financial Management (SO 4);
- Improved Institutional Management (SO 5)

3.6 Performance is evaluated using a color-coding system based on the degree of achievement compared to targets set for the KPI's as documented in the SDBIP and are illustrated in terms of the following methodology:

**Table 1: Explanation of Colour Codes**

Colour	Code	Terminology	Percentage/Score
RED	R	<b>Level 1 Unacceptable Performance</b>	$0\% \leq (\text{Actual} \div \text{Target}) < 75\%$
ORANGE	O	<b>Level 2 Performance Not Fully Effective</b>	$75\% \leq (\text{Actual} \div \text{Target}) \leq 100\%$
LIGHT GREEN	G	<b>Level 3 Fully Effective Performance</b>	$(\text{Actual} \div \text{Target}) = 100\%$
DARK GREEN	G2	<b>Level 4 Performance significantly above expectations</b>	$100\% < (\text{Actual} \div \text{Target}) < 150\%$
DARK BLUE	B	<b>Level 5 Outstanding Performance</b>	$150\% \leq (\text{Actual} \div \text{Target})$

3.7 The Performance Management System utilised by the Municipality is an electronic web-based system which uses as its basis the approved SDBIP. The SDBIP is a layered plan comprising of the TL SDBIP and Departmental SDBIP's.

3.8 Performance Reports on the TL SDBIP are submitted to the IDP, Budget and Performance Management, Mayoral Committee and Council on a quarterly, half yearly (Mid-Year Budget and Performance Assessment Report) and annual basis (Annual amendments to the TL SDBIP must be approved by Council following the submission of the Mid-Year Budget and Performance Assessment Report and the approval of the adjustment budget).

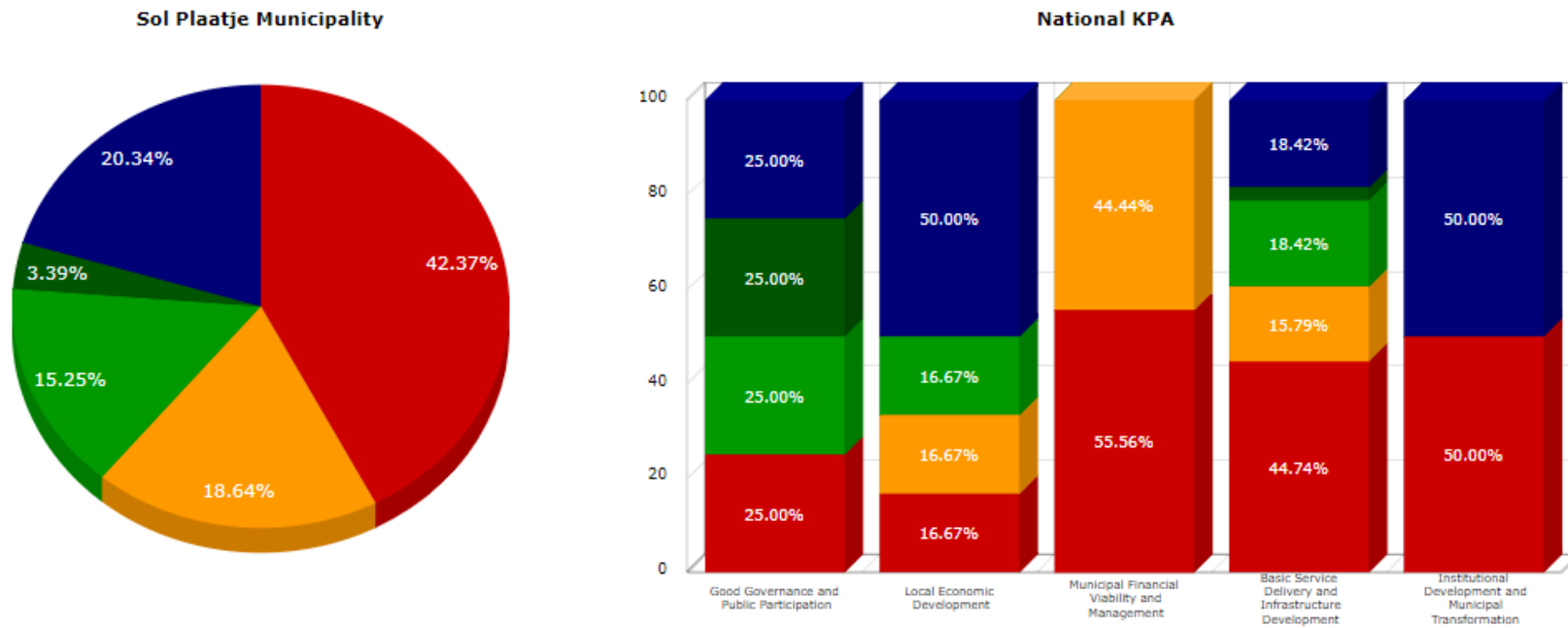
#### **4. Performance Management System**

- 4.1 The Municipality utilises an electronic web-based system that is monthly updated with actual performance.
- 4.2 The system closes for updates of the previous month's actual performance every month between the 7<sup>th</sup> and 12<sup>th</sup> day as a control measure to ensure that performance is updated and monitored on a monthly basis. No access is available to a month's performance indicators after closure of system. This is to maintain consistency in performance data for a particular period in the various levels at which reporting takes place. Departments must motivate to the City Manager should they require the system to be re-opened once the system is closed.
- 4.3 Graphical representations in the system show actual performance against targets. The graphs provide a good indication of performance progress and highlight areas needing corrective action.
- 4.4 The system requires KPI owners to provide performance comments for each actual result captured, which provides a clear indication of how the actual was calculated/reached and serves a part of the Portfolio of Evidence (PoE) for audit purposes. It is the responsibility of the KPI Owner to maintain a portfolio of evidence to support the actual performance results updated.
- 4.5 In terms of Section 46(1)(a)(iii) of the MSA, the Municipality must reflect annually in the Annual Performance Report on measures taken to improve performance in other words targets not achieved. The system utilised requires corrective actions to be captured for targets not achieved.

#### **5. Actual Performance for the First Quarter (01 July to 30 September 2024)**

- 5.1 The TL SDBIP contains performance indicators per KPA and comments with corrective measures with regard to targets not achieved.
- 5.2 A detailed analysis of actual performance and the graph for the first quarter of the financial year 2024/25 is provided for in section 6 and 7 of this report.

## 6. Performance per National KPA (SO) (01 July to 30 September 2024)



	Sol Plaatje Municipality	National KPA				
		Good Governance and Public Participation	Local Economic Development	Municipal Financial Viability and Management	Basic Service Delivery and Infrastructure Development	Institutional Development and Municipal Transformation
Not Met	25 (42.37%)	1 (25.00%)	1 (16.67%)	5 (55.56%)	17 (44.74%)	1 (50.00%)
Almost Met	11 (18.64%)	-	1 (16.67%)	4 (44.44%)	6 (15.79%)	-
Met	9 (15.25%)	1 (25.00%)	1 (16.67%)	-	7 (18.42%)	-
Well Met	2 (3.39%)	1 (25.00%)	-	-	1 (2.63%)	-
Extremely Well Met	12 (20.34%)	1 (25.00%)	3 (50.00%)	-	7 (18.42%)	1 (50.00%)
<b>Total:</b>	<b>59*</b>	<b>4</b>	<b>6</b>	<b>9</b>	<b>38</b>	<b>2</b>
	<b>100%</b>	<b>6.78%</b>	<b>10.17%</b>	<b>15.25%</b>	<b>64.41%</b>	<b>3.39%</b>

\* Excludes 36 KPIs which had no targets/actuals for the period selected.

## 7. Actual Strategic Performance and Corrective Measures

### 7.1 Local Economic Development

TL REF	Strategic Objective	KPI Name	Unit of Measurement	Baseline	Original Annual Target	OVERALL PERFORMANCE FOR QUARTER 1 JULY TO SEPTEMBER 2024					
						Target	Actual	R	Performance Comment	Corrective Measures	POE Attachment
TL1	Economic growth through promoting Sol Plaatje Municipality as an economic hub	Create full-time equivalents through EPWP initiatives by 30 June 2025	Number of full-time equivalents created by 30 June	814	553	100	240	B	N/A	N/A	EPWPFTEReport.xlsx
TL3	Economic growth through promoting Sol Plaatje Municipality as an economic hub	Number of processed building plans received before 1 July 2024	Number of building plans processed	200	200	50	42	O	The target could not be reached due to slow processing of internal comments and response time for submission of outstanding documents from applicants.	The long-term solution is to appoint Interns to assist with processing of the backlog however, In the interim, progressive measures will be put in place to achieve the target commencing with improving turnaround for submission of internal comments and engaging with external stakeholders to submit outstanding information timeously.	1stQuarterBacklog.pdf; FY24-25Backlog.xlsx
TL4	Economic growth through promoting Sol Plaatje Municipality as an economic hub	Ensuring a response time of 11 weeks for building plans submissions received in the 2024/25 financial year for buildings / architectural buildings less than 500m2 (number of plans received / divided by number of weeks to process	Average response time in weeks to process building plans	8	11	11	5	B	N/A	N/A	1stQuarterReport.pdf; Averages1stQuarter.pdf

TL REF	Strategic Objective	KPI Name	Unit of Measurement	Baseline	Original Annual Target	OVERALL PERFORMANCE FOR QUARTER 1 JULY TO SEPTEMBER 2024					
						Target	Actual	R	Performance Comment	Corrective Measures	POE Attachment
TL5	Economic growth through promoting Sol Plaatje Municipality as an economic hub	Ensuring a response time of 11 weeks for building plans submissions received in the 2024/25 financial year for buildings / architectural buildings greater than 500m2 (number of plans received / divided by number of weeks to process	Average response time in weeks to process building plans	11	11	11	2	B	N/A	N/A	1stQuarterReport.pdf; Averages1stQuarter.pdf
TL6	Economic growth through promoting Sol Plaatje Municipality as an economic hub	Number of SMMEs supported through the implementation of the business incubation developmental programme	Number of developmental programmes provided to SMMEs	13	10	3	0	R	The incubation development programme has been suspended as the current occupants at the SMME Village have completed the incubation programme. There has not been a new intake for the programme. Currently there has been multiple training and workshops at the SMME Village, for Quarter 1, about 25 SMMEs have been capacitated.	KPI to be reviewed and replaced at mid-term by a KPI that is aligned to the support provided to SMMEs by SPLM.	GSVProgressUpdateReport30September2024.pdf
TL55	Economic growth through promoting Sol Plaatje Municipality as an economic hub	Number of marketing and promotion of tourist attractions conducted annually	Number of programmes conducted	0	4	1	1	G			Moja2024report002SPLM.pdf; MojaChessPromotionPoster.png



**Summary of Results: Local Economic Development**

N/A	KPI Not Yet Applicable	KPIs with no targets or actuals in the selected period.	4
R	KPI Not Met	0% <= Actual/Target <= 74.999%	1
O	KPI Almost Met	75.000% <= Actual/Target <= 99.999%	1
G	KPI Met	Actual meets Target (Actual/Target = 100%)	1
G2	KPI Well Met	100.001% <= Actual/Target <= 149.999%	0
B	KPI Extremely Well Met	150.000% <= Actual/Target	3
<b>Total KPIs:</b>			<b>10</b>

**7.2 Basic Service Delivery and Infrastructure Development**

TL REF	Strategic Objective	KPI Name	Unit of Measurement	Baseline	Original Annual Target	OVERALL PERFORMANCE FOR QUARTER 1 JULY TO SEPTEMBER 2024					
						Target	Actual	R	Performance Comment	Corrective Measures	POE Attachment
TL10	Improved Service Delivery	Number of reading outreach programmes conducted at all libraries	Number of outreach programmes held	112	60	15	21	G2	N/A	N/A	OUTREACHAFR.JULSEPT24.pdf; OUTREACHKPL.JULSEPT24.pdf; LibrariesOutreachRegisterJultoSept2024.
TL11	Improved Service Delivery	Limit unaccounted for electricity to less than 25% by 30 June {(Number of Electricity Units Purchased - Number of Electricity Units Sold) / Number of Electricity Units Purchased} x 100}	% unaccounted for electricity by 30 June	29,38%	25%	30%	26.74%	B	N/A	N/A	ElectLosses.xlsx

TL REF	Strategic Objective	KPI Name	Unit of Measurement	Baseline	Original Annual Target	OVERALL PERFORMANCE FOR QUARTER 1 JULY TO SEPTEMBER 2024					
						Target	Actual	R	Performance Comment	Corrective Measures	POE Attachment
TL12	Improved Service Delivery	Limit unaccounted for water (Non-Revenue Water) to less than 40% annually {(Number of KiloLitres Water Purified - Number of kilolitres Water Sold) / Number of kilolitres Water Purified x 100}	% unaccounted for water (Non-Revenue Water) annually	63,99%	40%	55%	58%	R	To reduce the amount of backwash water by refurbishing and upgrading the water filtration system at Riverton Water Works.	The tender for the refurbishment and upgrading of the water filtration system is currently at Bid Evaluation stage.	To be provided
TL13	Improved Service Delivery	99% water quality level achieved as per SANS 241 annually	% water quality level achieved as per SANS 241 criteria annually	86,30%	99%	99%	90.4%	O	N/A	N/A	BlueDrop.pdf
TL14	Improved Service Delivery	80% waste water effluent quality level achieved as per National Effluent Quality Standards annually	% waste water effluent quality level achieved as per National Effluent Quality Standards, annually	72,10%	80%	80%	75.8%	O	Refurbishment of the malfunctioning mechanical and electrical components of the 33 ML/d at Homevale WWTW also replacement of the collapsed sewer outfall pipe at Beaconsfield WWTW.	The pool of contractors which will be used for the fixing the WWTW plants is at the Bid Adjudication Stage.	Greendrop.pdf
TL16	Improved Service Delivery	Distance of kilometres of residential roads upgraded from gravel to a paved surface by 30 June 2025	Number of kilometres paved	2,47	5	1	0	R	Due to the delayed procurement processes the project is running behind schedule.	Procurement process to be expedited to ensure that the project is back on schedule.	
TL20	Improved Service Delivery	Plan and conduct road blocks	Number of roadblocks conducted	22	8	2	5	B	N/A	N/A	Roadblocks.pdf Roadblocks.pdf Roadblocks.pdf
TL21	Improved Service Delivery	Plan and conduct stop and check points to improve road safety	Number of stop and check points conducted	16 000	6 000	1 500	3 038	B	N/A	N/A	StopChecks.pdf StopChecks.pdf StopChecks.pdf

TL REF	Strategic Objective	KPI Name	Unit of Measurement	Baseline	Original Annual Target	OVERALL PERFORMANCE FOR QUARTER 1 JULY TO SEPTEMBER 2024					
						Target	Actual	R	Performance Comment	Corrective Measures	POE Attachment
TL22	Improved Service Delivery	Conduct monthly inspections of food premises	Number of Inspections	3 256	4 200	1 050	1 034	O	The target was not reached due to capacity challenges as per the norms and standards of the Health Act. The requirement is 28 Environmental Health Practitioners but currently only 7 positions are funded.	To engage management and Human Resources to address the capacity challenges identified.	July2024Summaryreport.xlsx ( August2024Summaryreport.xlsx SeptemberSummaryReport.xlsx
TL23	Improved Service Delivery	Conduct monthly inspections of non-food premises to ensure compliance to legislation	Number of Inspections	1 200	4 200	1 050	309	R	The target was not reached due to capacity challenges as per the norms and standards of the Health Act. The requirement is 28 Environmental Health Practitioners but currently only 7 positions are funded.	To engage management and Human Resources to address the capacity challenges identified.	July2024Summaryreport.xlsx August2024Summaryreport.xlsx SeptemberSummaryReport.xlsx
TL24	Improved Service Delivery	Number of water samples collected and tested	Number of water samples collected and tested	0	800	200	153	O	Kimberley Laboratory Services stated that Scientific services is running out of microbiological reagents, therefore EHP water samples are suspended until further notice.	As soon as the suspension is lifted the submission of water samples will be tested.	August2024Summaryreport.xlsx SeptemberSummaryReport.xlsx
TL54	Improved Service Delivery	% Completion for the installation of electrical and mechanical components in Lerato Park Sewer pump Station as per the project plan by 30 June 2025	Percentage completion as per project plan	28,50%	100%	50%	0%	R	Project has been halted due to the termination of the service provider's contract.	The project will resume after completing/concluding all legal processes on the termination of the service provider's contract.	LeratoParkSignedQ1.pdf
TL58	Improved Service Delivery	Number of project management meetings held	Number of meetings held	0	10	3	3	G	N/A	N/A	AttendanceRegister.pdf; ProjectProgressMeetingNo1.pdf; PMUProgressMeetingNo1.pdf; PMUProgressMeetingNo2.pdf; ProjectProgressMeetingNo3.pdf

TL REF	Strategic Objective	KPI Name	Unit of Measurement	Baseline	Original Annual Target	OVERALL PERFORMANCE FOR QUARTER 1 JULY TO SEPTEMBER 2024					
						Target	Actual	R	Performance Comment	Corrective Measures	POE Attachment
TL59	Improved Service Delivery	Number of monthly reports tabled at the Executive Management Team meetings by 30 June 2025	Number of reports submitted	0	12	3	3	G	N/A	N/A	CapitalProjectStatusSeptember2024.xlsx; CapitalProjectStatusAugust2024.xlsx; CapitalProjectStatusJuly2024.xlsx
TL61	Improved Service Delivery	% Progress on the refurbishment of the filters and backwash system for the new Waste Water Treatment Works (WWTW) , Phase 2	% Progress as per the annual project plan	0%	100%	25%	25%	G	N/A	N/A	TL61BF101-23-MWWTWSC2TENDERADVERT.pdf
TL62	Improved Service Delivery	% progress on the upgrade of the power supply and refurbishment of the abstraction pump station (Old and New Plant - Riverton) Ph 2 by 30 June 2025	% Progress as per annual project plan	0%	100%	25%	25%	G	N/A	N/A	[D517] ED: Infrastructure & Services: TL62EIGENBAUPTYLTD.pdf (September 2024)
TL63	Improved Service Delivery	% Completion on the design work for Phase 1 of the Kimberley network leak detection and repair by 30 June 2025	% Progress as per annual project plan	0%	100%	50%	25%	R	Tender evaluation process underway. Delays experienced with advertisement due to need for budget adjustment /re-alignment.	Evaluation and Technical Report to be completed and submitted to BEC. Item submitted to council for budget re-alignment approval.	TL63BF101-23-MKRP1aTENDERADVERT.pdf
TL64	Improved Service Delivery	% Completion of the Kimberley network leak detection and repair (Phase 2) by 30 June 2025	% Progress as per annual project plan	0%	100%	50%	25%	R	Tender evaluation process underway. Delays experienced with advertisement due to need for Budget adjustment/re-alignment	Evaluation and Technical Report to be completed and submitted to BEC. Item submitted to council for budget re-alignment approval.	TL64BF101-23-MKRP1bTENDERADVERT.pdf
TL65	Improved Service Delivery	% Progress on the major refurbishment and building works for the Old Water Treatment Plant by 30 June 2025	% Progress as per annual project plan	0%	100%	25%	0%	R	Tender evaluation process underway. Delays experienced with advertisement due to need for Budget adjustment/re-alignment	Evaluation and Technical Report to be completed and submitted to BEC. Item submitted to council for budget re-alignment approval.	

TL REF	Strategic Objective	KPI Name	Unit of Measurement	Baseline	Original Annual Target	OVERALL PERFORMANCE FOR QUARTER 1 JULY TO SEPTEMBER 2024					
						Target	Actual	R	Performance Comment	Corrective Measures	POE Attachment
TL66	Improved Service Delivery	% Progress on the major refurbishment and building works for the New Water Treatment Plant by 30 June 2025	% Progress as per annual project plan	0%	100%	25%	0%	R	Tender evaluation process underway. Delays experienced with advertisement due to need for Budget adjustment/re-alignment	Evaluation and Technical Report to be completed and submitted to BEC. Item submitted to council for budget re-alignment approval.	
TL67	Improved Service Delivery	Percentage progress for the upgrading of storm water channels in various areas of Sol Plaatje municipal area by 30 June 2025	Percentage progress on upgrading of storm water channels	0%	100%	25%	0%	R	The tender document has been referred back by the Bid Adjudication Committee.	To implement the recommendations made by the Bid Adjudication Committee (BAC) and resubmit to BAC.	BACMeetingInvites-SupplyandDeliveryofReadyMixConcreteandClayBricks.pdf
TL69	Improved Service Delivery	Percentage completion of the number of old sink toilets to be reconstructed by 30 June 2025	Percentage completion on number of old sink toilets reconstructed	0%	100%	25%	23.33%	O	Procurement, representing 10% of the project, has been successfully completed. Construction is progressing with 20 out of 150 toilets completed, accounting for 13.33% of the scope. Overall, the project is at 23.33%, demonstrating steady progress towards the target.	To ensure the project stays on track, additional resources will be allocated to accelerate the construction phase. The pool of contractors will be closely monitored, and progress will be reviewed weekly to meet the upcoming milestones and recover the slight delay,	SinkToiletsSigned2024.pdf
TL70	Improved Service Delivery	Percentage completion of the fencing of Frank Roro cricket field	% Completion	0%	100%	25%	90%	B	N/A	N/A	FrankRorofenceorder.jpg
TL71	Improved Service Delivery	% Refurbishment of community halls (Floors/Collville & Social Centres) by 30 June 2025	Percentage progress on the refurbishment of community halls	0%	100%	25%	22%	O	Procurement and fencing was done for Colville Community Hall. The project has been halted pending review of the project scope by the funder.	The project will continue based on the recommendations from the funder.	Removalofdevilforkfence.jpg

TL REF	Strategic Objective	KPI Name	Unit of Measurement	Baseline	Original Annual Target	OVERALL PERFORMANCE FOR QUARTER 1 JULY TO SEPTEMBER 2024					
						Target	Actual	R	Performance Comment	Corrective Measures	POE Attachment
TL72	Improved Service Delivery	Percentage progress on the upgrading and building of ablution blocks at Kenilworth and Phutanang Cemeteries by 30 June 2025	Percentage progress aas per project plan	0%	100%	25%	25%	G	N/A	N/A	ContainerTenderDoc.pdf; FencingTenderDoc.pdf; Quote1.pdf; Quote2.pdf; TenderadvertContainers.pdf
TL73	Improved Service Delivery	Number of swimming pools (Karen Muir, Roodepan, Florianville and Galeshewe) to be upgraded by 30 June 2025	Number of pools upgraded as per the project plan	0	4	1	0	R	The project is running behind schedule because the tender document were referred back by the Bid Adjudication Committee for amendment.	To implement the recommendations made by the Bid Adjudication Committee (BAC) and resubmit to BAC.	FWRRepairofPoolsfundingquery.m sg
TL83	Improved Service Delivery	% Progress on the repairs of the detected leaks on the bulk water pipeline at Ritchie by 30 June 2025	% Progress as per annual project plan	0%	100%	25%	15%	R	Project scoping has been completed and project is running behind schedule.	Tender Design Drawings will be completed and submitted during second quarter.	TL83SPMBFI02-23-LTBSC6ProjectPlanningDocument 20.08.2024.pdf
TL84	Improved Service Delivery	% Progress on the SMART meter installation for Ritchie subzone by 30 June 2025	% Progress as per annual project plan	0%	100%	25%	0%	R	Tender evaluation process underway. Delays experienced with advertisement due to need for Budget adjustment/re-alignment	Evaluation and Technical Report to be completed and submitted to BEC. Item submitted to council for budget re-alignment approval.	
TL85	Improved Service Delivery	Percentage completion on the leak repairs and refurbishment of the west by-pass bulk water pipe line by 30 June 2025	% Progress as per annual project plan	0%	100%	25%	0%	R	Tender evaluation process underway. Delays experienced with advertisement due to need for Budget adjustment/re-alignment	Evaluation and Technical Report to be completed and submitted to BEC. Item submitted to council for budget re-alignment approval.	
TL86	Improved Service Delivery	Percentage progress on the repair of the bulk pipeline from Riverton to Mid station (Section 2) by 30 June 2025	% Progress as per annual project plan	0%	100%	25%	25%	G	N/A	N/A	TL86MBSC1-PEDREPORT.pdf

TL REF	Strategic Objective	KPI Name	Unit of Measurement	Baseline	Original Annual Target	OVERALL PERFORMANCE FOR QUARTER 1 JULY TO SEPTEMBER 2024					
						Target	Actual	R	Performance Comment	Corrective Measures	POE Attachment
TL87	Improved Service Delivery	Percentage progress on the repair, coating and refurbishment of eastern by-pass bulk water pipe line (Section 2) by 30 June 2025	% Progress as per annual project plan	0%	100%	25%	0%	R	Tender evaluation process underway. Delays experienced with advertisement due to need for Budget adjustment/re-alignment	Evaluation and Technical Report to be completed and submitted to BEC. Item submitted to council for budget re-alignment approval.	TL87PEDREPORTMBSC2.pdf
TL88	Improved Service Delivery	Percentage progress on the replacement of the corroded 10 km east by-pass bulk water pipe line (Section 2) by 30 June 2025	% Progress as per annual project plan	0%	100%	25%	0%	R	Tender evaluation process underway. Delays experienced with advertisement due to need for Budget adjustment/re-alignment	Evaluation and Technical Report to be completed and submitted to BEC. Item submitted to council for budget re-alignment approval.	
TL89	Improved Service Delivery	Percentage progress on the replacement of the corroded section of the west by-pass bulk water pipe line (Section 2) by 30 June 2025	% Progress as per annual project plan	0%	100%	25%	0%	R	Tender evaluation process underway. Delays experienced with advertisement due to need for Budget adjustment/re-alignment	Evaluation and Technical Report to be completed and submitted to BEC. Item submitted to council for budget re-alignment approval.	
TL90	Improved Service Delivery	Percentage progress on the installation of the 1200 mm new steel bulk water pipe line from Mid station to Newton Reservoir (Section 3) by 30 June 2025	% Progress as per annual project plan	0%	100%	25%	0%	R	Project split into supply and delivery and then to be followed by the installation. Tender has been advertised and closing on the 8th of November 2024.	Tender briefing took place on 17 October 2024. Project to be expedited following the appointment of a service provider.	TL90BF101-24-MBPS-MANUFACTURE-SUPPLY-AND-DELIVERY-OF-BULK-1200-ND-STEEL-PIPELINE-MATERIAL-FOR-PROJECTS-MBSC1-MBSC63TENDERADVERT.pdf
TL91	Improved Service Delivery	% progress on the repair of emergency leakages at the Newton reservoir by 30 June 2025	% Progress as per the annual project plan	0%	100%	15%	25%	B	N/A	N/A	TL91BF101-23-E1SC5TENDERADVERT.pdf
TL92	Improved Service Delivery	% Progress on the completion of the emergency water meter installation and procurement of a water quality monitoring hardware by 30 June 2025	% Progress as per annual project plan	0%	100%	25%	50%	B	N/A	N/A	TL92BF101-23-E2PSP1-BTENDERADVERT.pdf

TL REF	Strategic Objective	KPI Name	Unit of Measurement	Baseline	Original Annual Target	OVERALL PERFORMANCE FOR QUARTER 1 JULY TO SEPTEMBER 2024					
						Target	Actual	R	Performance Comment	Corrective Measures	POE Attachment
TL93	Improved Service Delivery	% Progress on the upgrade of the security at the Riverton water treatment works by 30 June 2025	% Progress as per the annual project plan	0%	100%	15%	50%	B	N/A	N/A	TL93BFI01-23-E2PSP1-ATENDERADVERT.pdf
TL94	Improved Service Delivery	% Completion on the repairs of Smart ball survey priority leaks by 30 June 2025	% Progress as per the annual project plan	0%	100%	75%	75%	G	N/A	N/A	TL94900mmSteelMidstationtoNewtonSection12-Inspectionreportv1.1.pdf; TL94900mmSteelRivertontoMidstationSection12-Inspectionreportv1.1.pdf

**Summary of Results: Basic Service Delivery and Infrastructure Development**

N/A	KPI Not Yet Applicable	KPIs with no targets or actuals in the selected period.	14
R	KPI Not Met	0% <= Actual/Target <= 74.999%	17
O	KPI Almost Met	75.000% <= Actual/Target <= 99.999%	6
G	KPI Met	Actual meets Target (Actual/Target = 100%)	7
G2	KPI Well Met	100.001% <= Actual/Target <= 149.999%	1
B	KPI Extremely Well Met	150.000% <= Actual/Target	7
<b>Total KPIs:</b>			<b>52</b>



### 7.3 Good Governance and Public Participation

TL REF	Strategic Objective	KPI Name	Unit of Measurement	Baseline	Original Annual Target	OVERALL PERFORMANCE FOR QUARTER 1 JULY TO SEPTEMBER 2024					
						Target	Actual	R	Performance Comment	Corrective Measures	POE Attachment
TL27	Good, clean and transparent governance and public participation	Report quarterly on the progress of risk mitigation to the MM and EMT	Quarterly reports on strategic risk register	4	4	1	1	G	N/A	N/A	RISKREPORTUPDATEFORUPDATE OFQUARTER1.docx
TL28	Good, clean and transparent governance and public participation	Number of audits conducted as per the internal audit plan	Number of internal audits conducted	18	20	5	6	G2	N/A	N/A	1.4thQuarterPMSReview-12August2024.pdf; 2.StockTake2023-24-FinalObservationAuditReport.pdf 3.FinalReportSOLARandPAYDAYActivitiesofSystemManager.pdf 4.FinalReportonICTSuccandRetPlanningV01a.pdf; SPMREVIEWOFAFSREPORT-Signed.pdf; AnnualPerformanceReport-FinalReport31AUG2023.docx
TL29	Good, clean and transparent governance and public participation	Number of audit committee meetings conducted annually	Number of audit committee meetings conducted	4	4	1	2	B	N/A	N/A	1.ACMinutes26.08.24Draft.docx; 1.ACMinutes29.08.24Draft.docx
TL32	Good, clean and transparent governance and public participation	To disseminate on a monthly basis the electronic municipal newsletter through social media platforms	Monthly distribution	12	12	3	1	R	The approval process for the newsletter was completed later than anticipated, resulting in delayed distribution for the months of July and August 2024. However, the newsletter "The Resident" was distributed via WhatsApp and e-mail during the month of September 2024	Newsletters will be distributed on a monthly basis	TheResident-NewspaperDemo.pdf TheResidentNewsletter-Issue01September2024.pdf

### Summary of Results: Good Governance and Public Participation

N/A	KPI Not Yet Applicable	KPIs with no targets or actuals in the selected period.	7
R	KPI Not Met	0% <= Actual/Target <= 74.999%	1
O	KPI Almost Met	75.000% <= Actual/Target <= 99.999%	0
G	KPI Met	Actual meets Target (Actual/Target = 100%)	1
G2	KPI Well Met	100.001% <= Actual/Target <= 149.999%	1
B	KPI Extremely Well Met	150.000% <= Actual/Target	1
<b>Total KPIs:</b>			<b>11</b>

## 7.4 Municipal Financial Viability and Management

TL REF	Strategic Objective	KPI Name	Unit of Measurement	Baseline	Original Annual Target	OVERALL PERFORMANCE FOR QUARTER 1 JULY TO SEPTEMBER 2024					
						Target	Actual	R	Performance Comment	Corrective Measures	POE Attachment
TL8	Establishment of healthy financial management	The percentage of the municipal capital budget actually spent on capital projects by 30 June (Total actual amount spent on capital projects/Total amount budgeted for capital projects) X100	% of Capital budget spent by 30 June {Actual amount spent on capital projects /Total amount budgeted for capital projects) X100}	68%	90%	15%	6.80%	R	Spending on capital is very low, as most projects are still at tender stage. ng on capital is very low.	Line Managers should plan and submit procurements plans timeously and tender committees should meet on a regular basis.	CapitalSeptember2024.xlsx
TL9	Establishment of healthy financial management	The percentage of the total municipal operational budget spent by 30 June ((Actual amount spent on total operational budget/Total operational budget) X100)	% of the total municipal operational budget spent by 30 June	95%	90%	25%	22.70%	O	Satisfactory.	100% implementation of credit control policy.	ExpenditureSeptember2024.xlsx
TL35	Establishment of healthy financial management	Maintain the current ratio of 2:1 against current assets of the	Current ratio	1,53:1	2.10:1	2.10:1	1.71:1	O	Current ratio lower than anticipated, due to	Improve on the cash collections, to enable the	Qtr12024-25MANAGEMENTREPORTRATIOS Sep2024.xlsx

TL REF	Strategic Objective	KPI Name	Unit of Measurement	Baseline	Original Annual Target	OVERALL PERFORMANCE FOR QUARTER 1 JULY TO SEPTEMBER 2024					
						Target	Actual	R	Performance Comment	Corrective Measures	POE Attachment
		municipality by 30 June (Current Assets / Current Liabilities)							escalation in outstanding creditors	municipality to settle o/s creditors	
TL37	Establishment of healthy financial management	Financial viability measured in terms of the available cash to cover fixed operating expenditure {Cost coverage ((Cash and Cash Equivalents - Unspent Conditional Grants - Overdraft) + Short Term Investment) / Monthly Fixed Operational Expenditure excluding (Depreciation, Amortisation, and Provision for Bad Debts, Impairment and Loss on Disposal of Assets)	Cost coverage ratio by 30 June	00:00	01:01	01:01	0.45:1	R	Unsatisfactory.	Full implementation of the Cost Containment policy and Credit Control policy.	CostcoverageQ1.xlsx
TL38	Establishment of healthy financial management	Number of planned BSC meetings conducted to process bids	Number of meetings conducted	0	24	6	5	O	Majority of tenders were advertised in June therefore only 1 BSC meeting took place in July. 2 Meetings took place during the months of August and September.	No tenders advertised in July. SCM to send reminders to Line Managers to submit bids for specification committees.	SKMBT36324101011230.pdf
TL39	Establishment of healthy financial management	95% collection rate and ensure payment based on correct account (receipts/ billingx100)	95% collection rate achieved	78%	95%	95%	65.70%	R	Collection is distorted as a result of annual billing on Property rates.	Remedial action, outstanding debt must be recouped by applying the Credit Control Policy.	COLLECTIONRATE2024-09SEPTEMBER2024.xlsx
TL44	Establishment of healthy financial management	% Submission of financial, non-financial mSCOA data strings and documents on the Go Muni web-based application by the set deadlines provided by National Treasury. (All reports to be uploaded within 10 working days after the month-end)	% of reports loaded on the Go Muni application	96%	100%	100%	95%	O	Certain departments did not submit the required documents to be uploaded on Go Muni.	Line Managers to be requested to submit documents to be uploaded within set time frame.	hivka.xlsx

TL REF	Strategic Objective	KPI Name	Unit of Measurement	Baseline	Original Annual Target	OVERALL PERFORMANCE FOR QUARTER 1 JULY TO SEPTEMBER 2024					
						Target	Actual	R	Performance Comment	Corrective Measures	POE Attachment
TL50	Establishment of healthy financial management	Reduce Trade Creditors Payment Period to 300 days by 30 June (Trade Creditors Outstanding / Credit Purchases (Operating and Capital) x 365	Creditors Payment Period (Trade Creditors)	359	300	300	1 163	R	Not compliant with s65 of MFMA. as a result of bulk purchase electricity & water services board.	Collection rate needs to be improved. Thus, strict enforcement of credit control policy, new meter procuring initiatives will also be of assistance. Continued compliance with circular 124 of municipal debt relief will alleviate increasing debt.	Qtr12024-25MANAGEMENTREPORTRATIOS Sep2024.xlsx; Qtr12024-25MANAGEMENTREPORTRATIOS Sep2024.xlsx
TL77	Establishment of healthy financial management	Financial viability measured in % in terms of the total amount of outstanding service debtors in comparison with total revenue received for services by 30 June {Net Service debtors to revenue - (Total outstanding service debtors minus provision for bad debt)/ (revenue received for services) x100}	% Outstanding service debtors by 30 June	28%	14%	14%	360.03%	R	Escalation of outstanding debtors is contributing to target not being met.	Strict implementation of Credit Control Policy and adherence to the Municipal Debt Relief Circular 124	TL77Tradecreditors.xlsx

**Summary of Results: Municipal Financial Viability and Management**

N/A	KPI Not Yet Applicable	KPIs with no targets or actuals in the selected period.	7
R	KPI Not Met	0% <= Actual/Target <= 74.999%	5
O	KPI Almost Met	75.000% <= Actual/Target <= 99.999%	4
G	KPI Met	Actual meets Target (Actual/Target = 100%)	0
G2	KPI Well Met	100.001% <= Actual/Target <= 149.999%	0
B	KPI Extremely Well Met	150.000% <= Actual/Target	0
<b>Total KPIs:</b>			<b>16</b>

## 7.5 Institutional Development and Municipal Transformation

TL REF	Strategic Objective	KPI Name	Unit of Measurement	Baseline	Original Annual Target	OVERALL PERFORMANCE FOR QUARTER 1 JULY TO SEPTEMBER 2024					
						Target	Actual	R	Performance Comment	Corrective Measures	POE Attachment
TL45	Improved Institutional Management	Ensure that the actual spending on employee related costs does not exceed 33% of the total expenditure (employee related costs and councillors remuneration/total operating expenditure x100)	Employee cost as a percentage of total operating cost	95,92%	33%	33%	30.84%	B	N/A	N/A	[D87] ED: Financial Services: EmployeecostsQ1.xlsx
TL49	Improved Institutional Management	Develop, submit and publicise the performance agreements of the MM and managers reporting directly to the MM (the number of performance agreements is dependant on the filled positions)	Number of performance agreements signed, submitted and publicised	6	6	6	3	R	All performance agreements for the appointment of executive directors have been developed, signed and publicised in accordance with legislation.	KPI to be revised at mid-term to ensure correct and accurate reporting.	PerfAgreementEDCommunityServ.pdf; PerformanceAgreement202425EDSEDP.pdf; MMPerfAgreement202425.pdf

### Summary of Results: Institutional Development and Municipal Transformation

N/A	KPI Not Yet Applicable	KPIs with no targets or actuals in the selected period.	4
R	KPI Not Met	0% <= Actual/Target <= 74.999%	1
O	KPI Almost Met	75.000% <= Actual/Target <= 99.999%	0
G	KPI Met	Actual meets Target (Actual/Target = 100%)	0
G2	KPI Well Met	100.001% <= Actual/Target <= 149.999%	0
B	KPI Extremely Well Met	150.000% <= Actual/Target	1
<b>Total KPIs:</b>			<b>6</b>

**8. Municipal Manager's Quality Certification**

**Quality Certificate**

I, **SB Matlala**, the Municipal Manager of Sol Plaatje Municipality, hereby certify that -  
(mark as appropriate)

the monthly budget statement


quarterly report on the implementation of the budget and financial state  
affairs of the municipality

mid-year budget and performance assessment

For the quarter ended **30 September 2024** has been prepared in accordance with the  
Municipal Finance Management Act and regulations made under that Act.

**Print name: Mr SB MATLALA**

**Municipal Manager of Sol Plaatje Local Municipality (NC091)**

**SIGNATURE:** 

**DATE:** 24/10/2024